

AGENDA
MEMORIAL DRIVE WATER MAIN PROJECT
Mandatory Attendance Pre-Bid
Meeting Notes
March 5, 2019 at 2:00 p.m.

1. Opening Remarks

- a. Introductions
 - i. Curt Garrison, City Safety/Service Director
 - ii. Gary Evans, Water Superintendent
 - iii. Chad Henry, City Planner
 - iv. Steve Willman, Mayor
 - v. Janelle Cross, Secretary
 - vi. Ryan Delk, Street Superintendent
 - vii. Rodney Cook / Randy Hart., Crossroads Excavating & Construction
 - viii. Frank Bush, Culy Contracting
 - ix. Mike VanZant, Associated Excavating
 - x. Troy Myers, Brumbaugh Construction
 - xi. Matt Miller, Double Jay

- b. Attendance Sheet –
 - i. This is a mandatory attendance meeting. Make sure you are signed in.

2. Bidder Briefing

- a. Instructions to Bidders
 - i. Bids Due – Thursday, March 14, 2019, at 2:00 p.m. local time at 100 Public Square, Greenville, Ohio – Attention: Janelle Cross
 - ii. Time of Substantial Completion – July 31, 2019
 - iii. Time of Final Completion & Paperwork – August 30, 2019
 - b. The bid documents provided shall be used for submission of the bids, single sided forms only. The Completed Bid Documents as described in the Instructions to Bidders, along with any necessary additional documents, must be used to submit the bid.
 - c. Bids will only be accepted from plan-holders who purchased specifications and plans from the City of Greenville.
- Signature lines are on forms for a reason. Make sure forms are completed.

3. Summary of Work

- a. The Project consists of supplying materials, equipment, and labor to replace 1,826 linear feet of 8” waterline, 790 feet of ¾” water service branch, 821 feet of horizontal directional boring, and incidental improvements to complete the project along Memorial Drive, Locust and John Streets in the City of Greenville, Ohio as described in the plans and specifications.
- b. The Engineer’s estimate for the project is \$307,720.00.

4. Special Requirements

- a. Ohio Prevailing Wages are to be paid. Janelle Cross is the City's Prevailing Wage Coordinator.
- b. City Income Tax (1½%) is required to be paid for any work within the City.
- c. City is exempt from all sales taxes for materials to be incorporated into the work. Exemption Certificate will be available for the contractor.
- d. 100% Bid and Performance Bond(s) are required, per Ohio Revised Code.
- e. Insurance Requirements are listed in Supplementary Conditions Article 6, \$1,000,000 / \$2,000,000. The City of Greenville is to be named as "additional insured" on the certificate of insurance.
- f. Forms provided in the spec book are to be used. Forms are not to be 2-sided. Forms are to have original signatures and embossed stamps.
- g. Bidder must submit references from the past 5 years, including project, contact name and phone number.

5. Questions / Addenda

- a. Additional questions must be submitted in writing by 8:30 a.m. on Friday, March 8, 2019. Submit questions to Janelle Cross by email at jcross@cityofgreenville.org.
- b. Questions will be answered in writing and e-mailed by 2:00 p.m. on Monday, March 11, 2019. Respond to the "Read Receipt" when it arrives.

6. Special issues

- a. Contractor needs to coordinate with Post Office for continuation of mail service during construction if they create a hardship.

7. Contractor's Questions

- a. Water main all bolts are stainless steel and epoxy coated? Yes, coated on one end. Mega lugs are regular stainless.
- b. Hydro 4 or just stainless steel? Stainless Steel 3/16 only.
- c. FH substitutions? Valves listed are for restrained valve. American is only one right now. Firm on Darling. Greenville Spec.
- d. municipex main, copper laterals
- e. No lead issues expected with this project. If you find something suspected to be lead, let Water Dept know ASAP.
- f. 45 Day notice? Not needed since not expecting any lead pipes.
- g. Surelock? No

- h. Page 9, station 17+44 valve will be simplified and addressed in addendum.
- i. Road can be closed as long as accessible for locals and emergency equipment.

8. Meeting Minutes

- a. Meeting Minutes and sign-in sheet for this Pre-Bid meeting will be emailed to all attendees. A list of plan holders will also be included.

9. Award Date

- a. The project will be awarded after full review and City Council's blessing.
- b. The earliest possible award date is March 20, 2019.

10. Site Visit

Curt visited site earlier today and saw some of those in attendance here, there. If anyone needs to visit site,