

LEGAL NOTICE

Notice is hereby given that the Civil Service Commission of the City of Greenville, Darke County, Ohio, will hold a written examination for the position of **Beginning Firefighter** for the Fire Department of the City of Greenville, Ohio, on Wednesday, February 20, 2019 at 6:00 pm at the Greenville Municipal Building Basement Classroom, 100 Public Square, Greenville, Ohio 45331. Applicants must have attained the age of 18 on or before the date of the written exam. Applicants must have a valid driver's license and a high school diploma or GED as of February 20, 2019. Applicants must be citizens of the United States of America or have legally declared their intentions of becoming United States citizens. Salary ranges from \$36,967.63 to \$61,067.63 annually plus benefits. No person shall be eligible to receive an original appointment on or after the person's forty-first birthday.

The **job description** requires the employee to work under the direction of the Chief of the Greenville Fire Department; respond to fire alarms; assist with controlling and extinguishing fires; operate numerous pieces of equipment; operate hand tools; respond to life-threatening situations and provide emergency medical treatment, as necessary and all other functions necessary to ensure the safety of the public as required by the Chief of the Greenville Fire Department.

An application fee of \$25.00 must accompany the application upon submission. A photo ID issued by a government agency must be presented to gain admission to the exam. A minimum score of 70% is required to pass the written examination and receive any credits.

Addition of credits: In order to be considered for a Uniformed Service credit of 20%, the applicant must be a resident of the State of Ohio and submit a copy of their certificate of service or honorable discharge from active duty. To be considered for a reserve component of the armed forces, including the Ohio National Guard, credit of 15%, must submit proof of completion of initial entry-level training with completed application. Credit is given for the following: 5% for EMT or higher EMS certification, 5% for Ohio Firefighter II Certificate, or 10% for EMT or higher EMS certification & Ohio Firefighter II Certificate. A notarized copy must substantiate each claim of course completion. Only one credit will be permitted for an applicant.

The candidate(s) considered for appointment shall be further required to submit to and pass a medical examination, psychological examination, a background check and a drug screening examination prior to employment.

Those candidates receiving a passing grade on the written examination shall be required to submit and pass a physical ability test. A practice session for the physical ability test will be held on Saturday, February 23, 2019 at 8:00 am and the actual physical ability test will be conducted on March 2, 2019 at 8:00 am. Criteria for the Fire Department physical ability test can be found on the City's website at cityofgreenville.org.

Any interested person can obtain an application on-line at cityofgreenville.org or from the Office of the Mayor, City of Greenville, Municipal Building, 100 Public Square, Greenville, Ohio 45331, from 8:00 am to 4:30 pm Monday through Thursday and from 8:00 am to 1:00 pm on Fridays. The application must be completed and returned to the Office of the Mayor no later than Friday, February 15, 2019 at 12:00 pm to be eligible to take the examination.

Greg Zechar, Chairman
City of Greenville Civil Service Commission

The City of Greenville is an Equal Opportunity Employer, m/f