

SPECIFICATIONS
FOR
2018
SANITARY SEWER GROUTING
MAINTENANCE PROJECT

CITY OF GREENVILLE, OHIO

Legal Advertisement

NOTICE TO BIDDERS

Sealed bids for Sanitary Sewer Grouting for the City of Greenville shall be received by the Board of Control, c/o Janelle Cross, Municipal Building, 100 Public Square, Greenville, Ohio 45331, until 10:00 a.m. local time on June 21, 2018, at which time they will be opened and read aloud in the Municipal Council Room.

The Project consists of cleaning, televising, and grouting 3,728 linear feet of 8" to 10" sanitary sewer lines. The estimate for this work is \$130,288.00.

The bids shall be received in accordance with the Invitation to Bidders, Instructions to Bidders, Specifications and Proposal Form, all of which may be obtained from the City Planning & Zoning Office or cityofgreenville.org.

The City of Greenville is an Equal Opportunity Employer M/F.

Authorized by Greenville City Ordinance No. 18-51.

Curt Garrison
Safety/Service Director

PUBLISH: June 1, 2018
June 8, 2018



City of Greenville, Ohio
100 Public Square
Greenville, Ohio 45331
Board of Control
Phone: 937-548-4930
jcross@cityofgreenville.org

INVITATION TO BIDDERS

Sealed Proposals properly endorsed "2018 Sanitary Sewer Grouting Project" shall be received by the Board of Control, c/o Janelle Cross, Municipal Building, 100 Public Square, Greenville, Ohio 45331, until 10:00 AM, June 21, 2018, at which time they will be opened and read aloud in the Municipal Council Room.

Each bid shall contain the full name of every person or company interested in bidding and shall be accompanied by a Bid Bond for the full amount (100%) of the bid **OR** a Certified Check, Cashier's Check, or Letter of Credit on some solvent bank made payable to the City of Greenville, Ohio in the amount of ten percent (10%) of the total bid, as evidence of good faith by the bidder that a contract shall be entered into and its performance secured. The deposits of all bidders shall be returned when the successful bidder has entered into a contract and have furnished the necessary Performance Bonds (100%) or when all bids have been rejected. The bid guaranty filed pursuant to the foregoing shall be governed by the provisions of Section 153.54 of the Ohio Revised Code and all relevant divisions thereof.

The bids shall be received in accordance to the Invitation to Bidders, Instruction to Bidders, Instructions to Bidders, and Proposal Form, all of which may be obtained from the office of the Planning & Zoning Department, address above.

Curt Garrison
Safety/Service Director

INSTRUCTIONS TO BIDDERS

PROPOSAL FORM

The proposal must be submitted on the Proposal Form furnished by the City of Greenville in a sealed envelope plainly marked "**Bid For 2018 Sanitary Sewer Grouting Project**". Such bids will be opened and publicly read by the Board of Control at 10:00 a.m. on June 21, 2017, at the Greenville Municipal Council Room, 100 Public Square, Greenville, Ohio.

QUANTITIES

The quantities that are shown on the Proposal Form are approximate and the City of Greenville, Ohio reserves the right to purchase any amount needed by it at the Unit Price bid for the length of the contract. A map which shows planned work is included at the back of this packet. The City reserves the right to perform, alter, or non-perform projects.

DELIVERY

The Unit Price Bid shall include all freight charges on materials delivered to the job site or storage yards of the City of Greenville, Ohio as ordered by an authorized agent of the City.

BID BOND

Each bid shall contain the full name of every person or company interested in bidding and shall be accompanied by a Bid Bond for the full amount (100%) of the bid **OR** a Certified Check, Cashier's Check or Letter of Credit on some solvent bank in the sum of ten percent (10%) of the total bid made payable to the City of Greenville, Ohio as evidence of good faith by the bidder that a contract shall be entered into and its performance secured. The deposits of all bidders shall be returned when the successful bidders have entered into a contract and have furnished the necessary Performance Bonds or when all bids have been rejected. The Bid Guaranty filed pursuant to the foregoing shall be governed by the provisions of Ohio Revised Code Section 153.54 and all relevant divisions thereof.

NON-COLLUSION AFFIDAVIT

Bidders are required to file on forms furnished by the City and shall submit a completed Non-Collusion Affidavit at the time their bid is filed.

TAXES

Bidders are required to file on forms furnished by the City that such bidder was not charged with any delinquent Concerning CAT Taxes / Corporate Tax on the general tax list of personal property of Darke County, Ohio, and shall submit completed Statements of Bidders at the time their bid is filed.

MODIFICATIONS

Modifications or addenda to the specifications may be relayed by way of e-mail or certified mail.

BID WITHDRAWAL

No bidder shall withdraw his bid for a period of 60 days.

REJECTION OF BIDS

The City of Greenville reserves the right to reject any and all bids. Any bid received after the time & date specified shall not be considered. The City reserves the right to waive any informalities or irregularities.

BEST BID

The City shall in its opinion accept the best bid for the materials advertised and shall enter into such contracts that will maintain the safety, health, and welfare of its citizens.

INSURANCE

The Contractor shall secure and pay the premium for a proper policy of Public Liability Insurance continued to hold the City of Greenville harmless during the term of the contract for loss to property or injury that may arise for any reason during the period that said equipment is being operated for the City by the Contractor. The City of Greenville shall be named as an additional insured on the Certificate of Insurance. The amount of the liability guaranteed by the contract shall be not less than \$1,000,000.00 for damages for any one incident and not less than \$2,000,000.00 in the aggregate; said policy shall be filed with the Auditor of the City of Greenville, Ohio prior to the effective date of the Contract. Such Certificate of Insurance must name the City of Greenville as an additional insured.

WORKMEN'S COMPENSATION

The bidder must be able to furnish to the City and to be made part of the Contract, certification that the bidder is covered as an employer under the Workmen's Compensation Laws of the State of Ohio, a copy of which shall be made part of the contract.

CITY INCOME TAX

Contractors working for the City of Greenville are required to register with the Greenville City Income Tax Office at the time the contracts are signed. Phone (937)548-5747.

OHIO TAX EXEMPTION

An Ohio Tax Exemption Certificate is available at the Greenville City Auditor's Office (937)548-4435.

DISCRIMINATION AND INTIMIDATION

The prohibition against discrimination and intimidation on account of race, creed or color is stated in Sections 153.59, 153.591, and 153.60 of the Ohio Revised Code, these sections shall be made a part of these specifications the same as if written in full within.

WAGE RATES

The project as specified is considered "maintenance" and does not required Ohio prevailing wages be paid to contractors. If the scope of work would be altered by circumstances requiring construction labor, prevailing wages would be required.

NEGLIGENCE

The Contractor shall be liable for all the negligent acts of his operators or drivers while operating the contractor's equipment under the direction of the City.

LENGTH OF CONTRACT

The work associated with this contract shall be completed by December 15, 2018.

PERFORMANCE BOND

In accordance with Section 735.06 of the Ohio Revised Code, a Performance Bond of one hundred percent (100%) of the amount of the contract, with satisfactory sureties will be required for the faithful performance of the contract.

PAYMENT

Payment shall be made to the Contractor within thirty (30) days after the contractors' invoice has been approved by the Director of Public Safety/Service.

CITY OFFICE PHONE NUMBERS

Auditor	548-4435	Pool	548-3393
Fire Dept	548-3040	Safety/Service	548-1819
Income Tax	548-5747	Sewage Treatment	548-3530
Law Director	548-2211	Street/Garage	548-2215
Mayor's Office	548-1482	Water Dept	548-1815
Park Dept	548-2315	Water Meter Shop	548-5212
Planning & Zoning	548-4930	Water Plant	548-2415
Police Dept	548-1103		

TECHNICAL SPECIFICATIONS

1. Quantities shown are estimated only and the work to be performed is to be completed in accordance with these bidding and/or contract documents.
2. Item "Cleaning & Televising Sewers" shall include all work necessary to remove existing mineral deposits sufficiently to perform the sewer joint testing and sealing.
3. The Owner reserves the right to increase or decrease any bid item at no change in the unit price bid.
4. All Laterals are to be tested and sealed, and cleaning will be incidental to perform work.
5. By-pass pumping of flows, where necessary to perform work.
6. Contractor is responsible for accessing and exposing buried manholes.
7. Contractor is responsible for handing out an information packet to all residents in the affected area, explaining the work, risk, and proper procedure prior to cleaning.

GROUTING 2018

Manhole	location	length in feet	width in inches	No. of Taps
E-9 to E-41	Pearl	290	8	4
E-41 to E-42	Euclid	310	8	5
E-42A to E-43	Euclid	189	8	16
G-6 to G-7	Central	287	8	14
G-7 to G-8	Central	291	8	8
G-6 to G-5	Front	347	8	8
G-5 to G-4	Front	360	10	1
G-4 to G-3	Front	292	10	0
G-5 to G-28	Harrison	336	8	10
G-28 to G-29	Harrison	292	8	12
G-4 to G-24	Wayne	387	8	14
G-24 to G-25	Wayne	292	8	11
Total length 8 in		3021'	Total Taps	103
Total length 10 in		707'		



2018 SANITARY SEWER GROUTING PROPOSAL

I, or we, _____ hereby propose to furnish to the City of Greenville the following Sanitary Sewer Grouting services, materials, and equipment, as advertised for the Unit Price set forth below:

EST QTY	UNIT	MATERIAL	UNIT PRICE	TOTAL PRICE
1	Lump Sum	Mobilization		
1	Lump Sum	Bonds & Insurance		
3,728	Linear Feet	Cleaning & Televising 8" to 10" Sewer Pipe		
35	Each	Cutting Service Leads		
35	Each	Mineral Deposit Removal		
3,728	Linear Feet	Test & Seal Sewer Pipe, 8" to 10" Diameter		
103	Each	Test & Seal Service Connections, 4" and 6" (4" Effective Sealing)		
1	Lump Sum	Final TV Inspection & Logs		
4,000	Gallons	Chemical Grouting Material		
1	Lump Sum	Traffic Maintenance & Control		
1	Lump Sum	By-Pass Pumping		
		TOTAL BID		

TOTAL BID IN WORDS _____

TERMS _____

DATE: _____

COMPANY _____

SIGNED: _____

NAME: _____

ADDRESS: _____

TITLE: _____

E-MAIL: _____

PHONE: _____

FEDERAL ID #: _____

STATEMENT OF BIDDER
 Concerning CAT Taxes/Corporate Tax
 (Delinquency)

STATE OF _____)
) SS.
 COUNTY OF _____)

_____ being the _____
 (Name of person making statement) (Title/Position)

_____, being first duly cautioned and
 (Name of bidder or company)
 sworn according to law does hereby swear or affirm as follows:

AMOUNT OF UNPAID DELINQUENT TAX/PENALTY & INTEREST/TOTAL DUE

- a. _____
- b. _____
- c. _____
- d. _____

That I understand that a copy of this Statement shall be incorporated into the Contract to be entered between _____ (Name of bidder) and the City of Greenville, Ohio.

Further Affiant sayeth naught.

 (Signature of person making statement)

_____, being the _____
 (Name of person making statement) (Title/Position)

_____, (company/bidder) appeared before me and did swear that the foregoing statements are true as he verily believes.

Sworn to and subscribed in my presence this _____ day of _____, 20____, at _____ County, _____.

 Notary Public
 My Commission Expires _____

NON-COLLUSION AFFIDAVIT

STATE OF _____)
 COUNTY OF _____) SS.

_____, being first duly sworn, deposes and says that he is _____ (sole owner, partner, president, secretary, etc.) Of _____, the party making the foregoing proposal or bid; that such bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived, or agreed, directly or indirectly with any bidder or person, to put in a sham bid, or that such person shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the City of Greenville, Ohio or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; and further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged information or data relative thereto to any association or to any member or agent thereof.

 Affiant

SWORN to and subscribed before me
 this _____ day of _____
 20____.

 Notary Public in and for
 _____ County, _____
 My Commission Expires _____

Bid and Contract Bond

ORC 153.571

KNOW ALL PERSONS BY THESE PRESENTS, that we, the undersigned _____
 _____ as principal and _____
 _____ as sureties, are hereby held and firmly bound unto the City of Greenville, Ohio as obligee in the penal sum of the dollar amount of the bid submitted by the principal to the obligee on _____ to undertake the project known as **2018 Sanitary Sewer Grouting**. The penal sum referred to herein shall be the dollar amount of the principal's bid to the obligee, incorporating any additive or deductive alternate bids made by the principal on the date referred to above to the obligee, which are accepted by the obligee. In no case shall the penal sum exceed the amount of

 dollars. (If the foregoing blank is not filled in, the penal sum will be the full amount of the principal's bid, including alternates. Alternatively, if the blank is filled in, the amount stated must not be less than the full amount of the bid including alternates, in dollars and cents. A percentage is not acceptable.) For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

Signed this _____ day of _____.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas the above named principal has submitted a bid for the **2018 Sanitary Sewer Grouting Project**.

Now, therefore, if the obligee accepts the bid of the principal and the principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the principal pays to the obligee the difference not to exceed ten per cent of the penalty hereof between the amount specified in the bid and such larger amount for which the obligee may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event the obligee does not award the contract to the next lowest bidder and resubmits the project for bidding, the principal pays to the obligee the difference not to exceed ten per cent of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising, and printing and mailing notices to prospective bidders, whichever is less, then this obligation shall be null and void, otherwise to remain in full force and effect; if the obligee accepts the bid of the principal and the principal within ten days after the awarding of the contract enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, which said contract is made a part of this bond the same as though set forth herein;

Now also, if the said _____ shall well and faithfully do and perform the things agreed by the City of Greenville, Ohio to be done and performed according to the terms of said contract; and shall pay all lawful claims of subcontractors, materials suppliers, and laborers, for labor performed and materials furnished in the carrying forward, performing, or completing of said contract; we agreeing and assenting that this undertaking shall be for the benefit of any materials suppliers or laborer having a just claim, as well as for the obligee herein; then this obligation shall be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

The said surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of the said contract or in or to the plans or specifications therefor shall in any wise affect the obligations of said surety on its bond.

SIGNED AND SEALED this _____ day of _____, 20_____.

Principal_____

Surety_____

Signed_____

Signed_____

Address_____

Address_____
