

AGENDA
N OHIO ST SIDEWALKS PROJECT
Voluntary Attendance Pre-Bid
Meeting Outline & Notes
September 28, 2017
2:00 p.m.

1. **Opening Remarks** (by Matt Hoying, Design Engineer with Choice One)
 - a. Introductions
 - b. Attendance Sheet –
 - i. This is a voluntary attendance meeting.

2. **Bidder Briefing**
 - a. Instructions to Bidders
 - i. Bids Due – Tuesday, October 10, 2017, at 2:00 p.m. local time at 100 Public Square, Greenville, Ohio – Attention: Janelle Cross
 - ii. Time of Substantial Completion – April 30, 2018
 - iii. Time of Final Completion & Paperwork – May 31, 2018
 - b. The bid documents provided shall be used for submission of the bids. The Completed Bid Documents as described in the Instructions to Bidders, along with any necessary additional documents, must be used to submit the bid.
 - c. Bids will only be accepted from plan-holders who purchased specifications and plans from the City of Greenville.

3. **Summary of Work**
 - a. Project is located along North Ohio Street in City of Greenville.
 - b. The Project consists of providing materials, equipment and labor to construct approximately 1,300 linear feet of sidewalk on the west side of North Ohio Street, including pavement markings and pedestrian crossing signals, and all related appurtenances for installation to be complete.
 - c. The Engineer's estimate for the project is \$117,300.00.

4. **Special Requirements**
 - a. Ohio Prevailing Wages are to be paid. Janelle Cross is the City's Prevailing Wage Coordinator. Employee interviews to verify wages will be conducted on the job site.
 - b. City Income Tax is required to be paid for any work within the City.
 - c. Sales Tax Exemption Certificate: City is exempt from all sales taxes for materials to be incorporated into the work. Exemption Certificate can be obtained from the City Auditor's office.
 - d. 100% Bid and Performance Bond(s) are required, per Ohio Revised Code.
 - e. Insurance Requirements are listed in Supplementary Conditions Article 6, \$1,000,000 / \$2,000,000. The City of Greenville is to be named as "additional insured" on the certificate of insurance.

5. Questions / Addenda

- a. Additional questions must be submitted in writing by 2:00 p.m. on Tuesday, October 3, 2017. Submit questions to jcross@cityofgreenville.org.
- b. Questions will be answered in writing and e-mailed by 2:00 p.m. on Thursday, October 5, 2017.

6. Special issues

- a. None

7. Contractor's Questions

- a. Q: Who will be responsible for laying out the sidewalk?
- b. A: The City will contract with Choice One to layout.

- c. Q: Sheet 8 of 18 "gravel pavement" has the residential concrete drive hatch symbol; does this get changed to concrete or does it remain gravel?
- d. A: yes, change to concrete.

- e. Q: Can you describe your intent for maintenance of traffic?
- f. A: Make the job site safe for pedestrians, car traffic, and workers while working in the area. This may involve flagging when necessary. SR 121 will NOT be closed at any time. Most likely school will be in session during the construction which means increased car traffic and pedestrian traffic in the morning and afternoon.

- g. Q: Bid documents labeled some items "only as requested".
- h. A: Correct. Only provide if specifically requested, not with your bid.

- i. Q: Is curb work just at drive approaches?
- j. A: Drive approaches, yes, and see plan page 9 of 18, near the nursing home is a barrier curb.

- k. Q: What is the small amount of storm work?
- l. A: Also on page 9 of 18 involves moving a catch basin and concrete pipe.

8. Meeting Minutes

- a. Meeting Minutes for this Pre-Bid meeting will be emailed to all attendees.

9. Award Date

- a. The project will be awarded after full review and City Council's blessing.
- b. The earliest possible award date is October 18th.

10. Site Visit Offered

Thanks for coming. Meeting adjourned.

**CITY OF GREENVILLE, OHIO
PRE-BID MEETING
SIGN-IN SHEET**

OWNER: City of Greenville JOB NO. _____
 PROJECT: N Ohio St Sidewalks TIME: 2:00 pm
 LOCATION: Municipal Building Council Room DATE: September 28, 2017

Name (Please Print)	Organization/Company Represented	Business Address (Street & Post Office, if applicable)	Email Address	Telephone & Fax Number (including area code)
Janelle Cross	City of Greenville	Municipal Bldg, 100 Public Sq Greenville OH 45331	jcross@cityofgreenville.org	Tele. 937-548-4930
Curt Garrison	City of Greenville	Municipal Bldg, 100 Public Sq Greenville OH 45331	cgarrison@cityofgreenville.org	Tele. 937-548-1819
Matt Hoying	Choice One Engineering	440 E. Hewisher Road Sidney, OH 45365	mjh@choiceoneengineering.com	Tele. 937-497-0200
Tim Spallabauer	Alton Builders	7824 ACT S.P. 49 Aurum, OH 45304	timshelabauer@altonbuilders.com	Tele. 692 6330
Ryan Delt	COG	100 Integrity Pl. Greenville OH 45331	rdelt@cityofgreenville.org	Tele. 548-2215
Mike Manix	Manix Construction Inc	Concessionary	mike.manix68@gmail.com	937.459.7344
MC FA Builders	ADC	42 BROADWAY ST. WILMINGTON	HLK.com.eco-4195@broadway.com	423 (OH) Tele.
SHANE LEANS	BELGARY INC.		KLE@BELGARYINC.COM	937 366 6567

City of Greenville, Ohio

NORTH OHIO STREET SIDEWALK PROJECT

Plan Holders as of 9/28/17

ADC Concrete *
Matt Thompson
1857 St Rt 571
Greenville OH 45331
PH 937-423-1091
adconcrete4195@gmail.com

Belgray Inc. *
Kipp Boone
48 Randolph St
Willmington OH 45177
Ph 937-366-6567
kipp@belgrayinc.com

R B Jergens
Andy Shaffer
11418 N Dixie Dr / PO Box 309
Vandalia OH 45377
Ph 937-669-8788
andy.shaffer@rbjergens.com

Manix Constructcion *
Mike Manix
100 Integrity Place
Greenville OH 45331
Ph 937-459-7344
bfeldner@integrityambulance.com

Double Jay Construction Inc
Ron Blair / Matt Miller
25 Harrisburg Dr
Englewood OH 45322
Ph 937-832-3123
ron@doublejayinc.com

Arcon *
Tim Shellabarger
7824 Alt St Rte 49
Arcanum OH
Ph 937-692-6330
timshellabarger@arconbuilders.com

L J DeWeese Co
Kristen Dilbone
3616 Tipp-Cowlesville Rd
Tipp City OH 45371
Ph 937-440-1736
kldilbone@yahoo.com

*Contractors represented at the 9/28 pre-bid meeting.