

**January 23, 2008**

## **PRESS RELEASE**

### **City of Greenville Income Tax Department**

100 Public Square  
Municipal Building  
Greenville, OH 45331-1499

FOR MORE INFORMATION, CONTACT:

Steve Cross  
City of Greenville Income Tax Department  
Telephone: 937-548-5747  
Fax: 937-548-3035

### **FOR IMMEDIATE RELEASE:**

Steve Cross, City Income Tax Administrator, would like to remind those taxpayers that are making quarterly estimated tax payments that the fourth quarter payments for individuals (form GVQ-1) are due on or before January 31, 2008. Also due by the same date is the fourth quarter Return of Income Tax Withheld (form GVW-1) from employers.

The 2007 tax returns have been mailed to those taxpayers that used the City provided forms last year, and are to be filed with payment on or before April 15, 2008. Those receiving postcards with peel-off labels should take this postcard and label to their preparer for use on the Greenville return.

Anyone needing forms can obtain them from the City's web-site at [www.cityofgreenville.org](http://www.cityofgreenville.org) or by calling the Greenville Tax Department at 937-548-5747. Office hours are Monday through Friday from 8:00 a.m. to 4:30 p.m. Forms are also available at the Greenville Post Office and the Greenville Public Library.

Anyone age 18 and over residing within the corporate limits of the City of Greenville must file an annual tax return, even if they had no income. The only exceptions are those on permanent disability who have a questionnaire or an exemption on file and retired residents that have no taxable income who also have a questionnaire or exemption on file at the tax office.

Additional information on the Greenville income tax can be found on the City's web-site, to include Frequently Asked Questions (FAQ's) and a complete reading of the Greenville tax ordinance. Questions can be directed to the Department of Taxation, 100 Public Square, Greenville, Ohio 45331-1499 or by e-mailing the Tax Administrator at [scross@cityofgreenville.org](mailto:scross@cityofgreenville.org).