AGENDA
S OHIO STREET RECONSTRUCTION PROJECT
Mandatory Attendance Pre-Bid
Meeting Notes
March 12, 2019
2:00 p.m.

1. Opening Remarks
   a. Introductions
      i. Curt Garrison, City Safety/Service Director
      ii. Chad Henry, City Planning Director
      iii. Janelle Cross, Secretary
      iv. Gary Evans, Water Superintendent
      v. Ryan Delk, Street Superintendent
      vi. Steve Willman, Mayor
      vii. Charles Raeth, ADC
      viii. Bryan Clymer, Walls Bros
   b. Attendance Sheet –
      i. This is a mandatory attendance meeting. Sign in sheet is attached.

2. Bidder Briefing
   a. Instructions to Bidders
      i. Bids Due – Thursday, March 21, 2019, at 10:00 a.m. local time at the Planning
         & Zoning Department, 100 Public Square, Greenville, Ohio – Attention:
         Janelle Cross
      ii. Time of Substantial Completion – September 28, 2019
      iii. Time of Final Completion & Paperwork – October 31, 2019
   b. The bid documents provided shall be used for submission of the bids. The Completed
      Bid Documents as described in the Instructions to Bidders, along with any necessary
      additional documents, must be used to submit the bid.
   c. Bids will only be accepted from plan-holders who purchased specifications and plans
      from the City of Greenville.

3. Summary of Work
   a. The Project consists of supplying materials, equipment, and labor to reconstruct and
      widen South Ohio Street from Martin Street to Sater Street in the City of Greenville,
      Ohio through the process of full depth pavement reclamation, with minor storm work,
      pavement striping and incidental improvements as described in the plans and
      specifications.
   b. The Engineer’s estimate for the project is $570,523.00 (updated from the advertised
      $569,123). The item list changed after the advertisement was sent to the publisher.

4. Special Requirements
   a. Ohio Prevailing Wages are to be paid. Janelle Cross is the City’s Prevailing Wage
      Coordinator.
   b. City Income Tax (1.5%) is required to be paid for any work within the City.
c. City is exempt from all sales taxes for materials to be incorporated into the work. Exemption Certificate will be available from the City Auditor’s Office, 937-548-4435 or kdavis@cityofgreenville.org.
d. 100% Bid and Performance Bond(s) are required, per Ohio Revised Code.
e. Insurance Requirements are listed in Supplementary Conditions Article 6, $1,000,000 / $2,000,000. The City of Greenville is to be named as “additional insured” on the certificate of insurance.
f. Forms in the spec book are to be used. Forms are NOT to be 2-sided. Forms are to have original signatures and embossed stamps.

5. Questions / Addenda
   a. Additional questions must be submitted in writing by 11:00 a.m. on Friday, March 15, 2019. Submit questions to Janelle Cross by email at jcross@cityofgreenville.org.
b. Questions will be answered in writing and e-mailed by 10:00 a.m. on Monday, March 18, 2019. Respond to the “Read Receipt” when it arrives.

6. Special issues
   a. Contractor needs to coordinate with Post Office for continuation of mail service during construction if they create hardship.

7. Contractor’s Questions
   a. Full Depth Reclamation (FDR) project will require subcontractors from the two contractors attending the mandatory pre-bid meeting. Both confirmed that they have a subcontractor lined up.
b. The project is split into two parts to keep Crop Production Services (PCS) commercial traffic off the residential streets.

8. Meeting Minutes
   a. Meeting Minutes and sign-in sheet for this Pre-Bid meeting will be emailed to all attendees. A separate plan holders list is not attached. See the sign-in sheet.

9. Award Date
   a. The project will be awarded after full review and City Council’s blessing.
b. The earliest possible award date is April 3, 2019.

10. Site Visit
    a. A site visit was offered.
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<th>Name (Please Print)</th>
<th>Organization/Company Represented</th>
<th>Business Address (Street &amp; Post Office, if applicable)</th>
<th>Email Address</th>
<th>Telephone Number (including area code)</th>
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<tbody>
<tr>
<td>Janelle Cross</td>
<td>City of Greenville</td>
<td>Municipal Bldg, 100 Public Sq</td>
<td>jcross</td>
<td>Tele. 937-</td>
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<tr>
<td></td>
<td>P&amp;Z / BOC Secretary</td>
<td>Greenville OH 45331</td>
<td>@cityofgreenville.org</td>
<td>548-4930</td>
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<tr>
<td>Charles Raeth</td>
<td>ADC Concrete</td>
<td>1857 St Rt 571 W Greenville</td>
<td>Coordinator @ adc concrete Tele. 937 564 1401</td>
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<tr>
<td>Chad Henry</td>
<td>City</td>
<td>100 Public Sq Greenville</td>
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<tr>
<td>Ryan</td>
<td>City</td>
<td>450 S Ohio St</td>
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<td>548-565 Tele.</td>
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<tr>
<td>Delk</td>
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<td>3690 Hillside St</td>
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<td>447-2201 Tele.</td>
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<td>Bryan Clennon</td>
<td>Walls Bros.</td>
<td>3690 Hillside St</td>
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<td>Gary Evans</td>
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<td>4160 S.R. 502</td>
<td>gevens@</td>
<td>548-2296 Tele.</td>
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