

AGENDA
BROADWAY PUBLIC IMPROVEMENTS PROJECT

Mandatory Attendance Pre-Bid

Meeting Outline

February 5, 2019

10:00 a.m.

1. Opening Remarks

a. Introductions

- i. Curt Garrison, Safety/Service Director
- ii. Chad Henry, Planning & Zoning Director
- iii. Gary Evans, Water Superintendent
- iv. Ryan Delk, Street Superintendent
- v. Mike Bruns & Darren Reeves, Mote & Associates
- vi. Ron Blair, Double Jay Construction
- vii. Frank Bush, Culy Construction
- viii. Miguel Bocanegra, Walls Bros
- ix. Troy Myers, Brumbaugh Construction
- x. Charles Raeth & Matt Thompson, ADC
- xi. Michael Majors, Majors Enterprises
- xii. Andy Lair, Outdoor Enterprise
- xiii. Rusty Trimbach, Performance Site Development
- xiv. Ken Schroeder, Leo B. Schroeder Inc

b. Attendance Sheet –

- i. This is a mandatory attendance meeting. Make sure you are signed in.

2. Bidder Briefing

a. Instructions to Bidders

- i. Bids Due – Thursday, February 14, 2019, at 10:00 a.m. local time at 100 Public Square, Greenville, Ohio – Attention: Janelle Cross
- ii. Time of Substantial Completion – August 30, 2019
- iii. Time of Final Completion & Paperwork – September 30, 2019

b. The bid documents provided shall be used for submission of the bids. The Completed Bid Documents as described in the Instructions to Bidders, along with any necessary additional documents, must be used to submit the bid.

c. Forms are not to be double sided.

d. Bids will only be accepted from plan-holders who purchased specifications and plans from the City of Greenville.

3. Summary of Work

a. The Project consists of supplying materials, equipment, and labor to construct 10,863 LF curb & gutter, lighting, storm, water and incidental improvements from the traffic circle to Russ Road in the City of Greenville, Ohio as described in the plans and specifications.

b. The Engineer's estimate for the project is \$1,823,600.00.

4. Special Requirements

- a. Ohio Prevailing Wages are to be paid. Janelle Cross is the City's Prevailing Wage Coordinator.
- b. City Income Tax is required to be paid for any work within the City.
- c. City is exempt from all sales taxes for materials to be incorporated into the work. Exemption Certificate will be available for the contractor.
- d. 100% Bid and Performance Bond(s) are required, per Ohio Revised Code.
- e. Insurance Requirements are listed in Supplementary Conditions Article 6, \$1,000,000 / \$2,000,000. The City of Greenville is to be named as "additional insured" on the certificate of insurance.
- f. Forms in the spec book are to be used. Forms are not to be 2-sided. Forms are to have original signatures and embossed stamps.

5. Questions / Addenda

- a. Additional questions must be submitted in writing by 8:30 a.m. on Friday, February 8, 2019. Submit questions to Janelle Cross by email at jcross@cityofgreenville.org.
- b. Questions will be answered in writing and e-mailed by 10:00 a.m. on Monday, February 11, 2019. Respond to the "Read Receipt" when it arrives.

6. Special issues

- a. Contractor needs to coordinate with Post Office for continuation of mail service during construction if they create hardship.
- b. This overall project has three parts.
 - i. 1st phase is this City curb & gutter and utilities portion
 - ii. 2nd phase is ODOT and includes milling and paving
 - iii. 3rd phase is ODOT's sidewalks; awarded to ADC
- c. Sidewalk bricks (pg 6, note 35) are to be left on-site.
- d. Tree removal will be non-performed. The City is contracting separately for tree and stump removal.
- e. Contractor will be required to work around the businesses. Do not close access to businesses. This includes the waterline work. Work at night work.

7. Contractor's Questions

- a. Trees are noted on the plans but there are zeros on the bid sheet. Correct. The trees are not part of this contract.
- b. Traffic Maintenance. This is a state route and cannot be closed. 2 lanes of travel must be maintained using cones, flagging, etc. per ODOT traffic maintenance regulations.
- c. How can waterlines be installed across the road without closing the road? The Water Department has pulled lines in this area; no road cut is needed.
- d. Maid Rite water service goes through their driveway. Work at night. The businesses must be kept accessible.
- e. Night work in residential areas? Should not be necessary.
- f. ODOT's sidewalk project has a launch of February 15th. Will new sidewalk be disturbed with the waterline work? The two projects need to be coordinated. No plan to replace new sidewalk where waterlines will cross.

8. Meeting Minutes

a. Meeting Minutes for this Pre-Bid meeting will be emailed to all attendees.

9. Award Date

a. The project will be awarded after full review and City Council's blessing.

b. The earliest possible award date is February 20, 2019.

10. Site Visit